

**JOHANNESBURG SOCIAL HOUSING COMPANY**

(Ibhizinisi eliphethwe nguhulumeni ngokwesibaga sesi-8(2)(a) somthetho wezinkampani)

Inombolo yokubhalisa: 2003/0080/6307

**IMANUWALI ELUNGISWENGOKWESIGABA SAMA-51**

**SOMTHETHO WOKUKHUTHAZA UKUFINYELELEKA KOLWAZI WONYAKA KA-2000**

**Okuqukethwe**

|  |           |
|--|-----------|
| <b>1. ISITATIMENDE SENTSHISEKELO: YENKAMPANI YASEGOLI YEZENHLALAKAHLE (JOSHCO NGAMAFUSHANA).....</b> | <b>2</b>  |
| <b>2. IMINININGWANE EDINGEKA NGAPHANSI KWESIGABA SAMA-51(1)(A) SOMTHETHO.....</b>                    | <b>2</b>  |
| <b>3. AMAREKHODI ATHOLAKALA NGOKWE MIGOMO YOMUNYE UMTHETHO.....</b>                                  | <b>2</b>  |
| <b>4. AMAREKHODI ATHOLAKALA NGOKUZENZEKALELAYO.....</b>  | <b>3</b>  |
| <b>5. IZIHLOKO NEZIGABA ZAMAREKHODI ESIYENZIWE IJOSHCO.....</b>                                      | <b>4</b>  |
| <b>5.1. Ukuhambisana.....</b>  | <b>4</b>  |
| <b>5.2. Ukuphatha Ngokubambisana.....</b>  | <b>4</b>  |
| <b>5.3. Ezezimali.....</b>   | <b>4</b>  |
| <b>5.4. Ukuthengiselana/ukuthengiswa kwempahla.....</b>  | <b>4</b>  |
| <b>5.5. Imisebenzi Yezinkampani.....</b>   | <b>5</b>  |
| <b>5.6. Ukuphathwa Kwezindlu.....</b>  | <b>5</b>  |
| <b>5.7. Ukuphathwa kwemali engenayo.....</b>   | <b>5</b>  |
| <b>5.8. Ukuthuthukiswa kwezindlu.....</b>  | <b>5</b>  |
| <b>6. INHLOSO YOKUCUBUNGULWA KWEMINININGWANE YENHLANGANO.....</b>                                    | <b>5</b>  |
| <b>7. ABAMUKELI ABAHLELIWE BEMINININGWANE YENHLANYANO.....</b>                                       | <b>6</b>  |
| <b>8. IZINYATHELO ZOKUPHEPHA EZIBEKELWE UKUVIKELA IMINININGWANE YOMUNTU.....</b>                     | <b>6</b>  |
| <b>9. IMINININGWANE YOKUTHI UNGASIFAKA KANJANI ISICELO SOKUFINYELELA.....</b>                        | <b>6</b>  |
| <b>10. UKUTHOLAKALA KWEMANYUWALI.....</b>  | <b>7</b>  |
| <b>11. IZIMALI EZIPHATHELENE NEZINHLANGANO ZOMPHAKATHI.....</b>                                      | <b>8</b>  |
| <b>12. IFOMU A: ISICELO SOKUFINYELELA KUMAREKHODI OMPHAKATHI.....</b>                                | <b>11</b> |

### **1. ISITATIMENDE SENJONGO YOMBUSO WE " JOHANNESBURG SOCIAL HOUSING COMPANY (JOSHCO)"**

Igunya lenkampani Ijoshco ukuhlinzeka nokuphatha kwezindlu ezingabizi eziqashisayo zemakethe engenelwa imali ephansi njengengxenywe ebalulekile yemizamo yokuqeda ukuvinjelwa kwezindlu zamanani aphantsi eDolobheni.

### **2. IMINININGWANE EDINGEKA NGAPHANSI KWESIGABA SAMA-51(1)(A) SOMTHETHO**

- 2.1. uMgcinilwazi weJOSHCO: ehhovisi likanobhala (TBA); Imeyili kaMgcinilwazi ithi: [info@joshco.co.za](mailto:info@joshco.co.za)
- 2.2. Isekela-Mgcinilwazi weJOSHCO: Umeluleki wezomthetho uMnu Mpendulo Magutshwa: Imeyili yasekela-Mgcinilwazi: [mpendulo@joshco.co.za](mailto:mpendulo@joshco.co.za)
- 2.3. Ikheli lesitaladi senkampani iJOSHCO: 61 JUTA Street, Braamfontein eGoli 2094; Inombolo yocingo yenkampani iJOSHCO: +27 (0) 11 406 7300; Ikheli le-imeyili yenkampani iJOSHCO: [info@joshco.co.za](mailto:info@joshco.co.za)
- 2.4. Umuntu obekelwe ukubhekana nezicelo ezibhekene nemininingwane yenkampani ngu Adv.Mpendulo Magutshwa (Isekela-Mgcinilwazi) kuphela. Abanye abasebenzi benkampani iJOSHCO abagunyaziwe ukubhekana nezicelo ngaphandle kwalaba abakhethiwe.

### **3. AMAREKHODI ATHOLAKALA NGOKWE MIGOMO YOMUNYE UMTHETHO**

Amarekhodi atholakala ngokwe migomo yomunye umthetho ayalandela:

- 3.1. Basic Conditions of Employment Act, No. 75 of 1997
- 3.2. Broad-Based Black Economic Empowerment Act, No. 53 of 2003 and 2014
- 3.3. Companies Act, No. 71 of 2008
- 3.4. Construction Industry Development Board Act, No. 38 of 2000
- 3.5. Consumer Protection Act, No. 68 of 2008
- 3.6. Electronic Communications and Transactions Act, No. 25 of 2002
- 3.7. Employment Equity Act, No. 55 of 1998
- 3.8. Housing Act, No.1 07 of 1997
- 3.9. Labour Relations Act, No. 66 of 1995
- 3.10. Local Government Municipal Finance Management Act - Municipal Regulations on Debt Disclosure

- 3.11. Local Government Municipal Finance Management Act - Municipal Regulations on Minimum Competency Levels
- 3.12. Local Government Municipal Finance Management Act - Municipal Supply Chain Management Regulations
- 3.13. Local Government Municipal Finance Management Act, No. 56 of 2003
- 3.14. Local Government Municipal Systems Act, No. 32 of 2000
- 3.15. Occupational Health and Safety Act - Construction Regulations
- 3.16. Occupational Health and Safety Act - Environmental Regulations for Workplaces, October 1987
- 3.17. Occupational Health and Safety Act - Facilities Regulations, August 2004
- 3.18. Occupational Health and Safety Act - General Administrative Regulations, June 2003
- 3.19. Occupational Health and Safety Act - General Safety Regulations, May 1986
- 3.20. Occupational Health and Safety Act, No. 85 of 1993
- 3.21. Preferential Procurement Policy Framework Act. NO.5 of 2000
- 3.22. Promotion of Access to Information Act, No.2 of 2000 - Public Bodies
- 3.23. Protection of Personal Information Act, No.4 of 2013
- 3.24. Rental Housing Act, No. 50 of 1999
- 3.25. Social Housing Act, No.16 of 2008
- 3.26. Unemployment Insurance Act, No. 63 of 2001
- 3.27. Value-Added Tax Act, No. 89 of 1991

#### **4. AMAREKHODI ATHOLAKALA NGOKUZENZEKALELAYO**

Asikho isaziso esithunyelwe ngumkhuba kuNgqongqoshe Wezobulungiswa Kanye Nokuthuthukiswa komthethosisekelo mayelana nezigaba zamarekhodi atholakala ngaphandle kokuthi umuntu afake isicelo sokufinyelela ngokwe Sahluko se-15(2) sePAIA. Kepha, ulwazi olutholakala kuwebhusayithi yebhizinisi itholakala ngaphandle kokufaka isicelo sokufinyelela ngokwe migomo yePAIA eyaziwa njengoMthetho.

## **5. IZIHLOKO NEZIGABA ZAMAREKHODI ESIYENZIWE IJOSHCO**

Imininingwane ngeJOSHCO iyatholakala kwi-intanethi ku-www.joshco.co.za kuwona wonke umuntu ongena kwi-intanethi. Izihloko okugcwinwa kuzo amagatsha omphakathi kanye nezigaba zesihloko ngasinye ngokweSibaga sama-51(1)(a) lubhalwe ngezansi. Ulwazi olunagtholakali kwi-intanethi luyatholakala ngokufaka isicelo ngokweSibaga sama-51(1)(a). Sicela wazi lokho, umfaki sicelo akavumeleki ngokuzenzakalela ukubona amarekhodi invume inganqatshwa ngokweSibaga sama-33 kuya ema-46 soMthetho.

### **5.1. Ukuhambisana**

- 5.1.1. Ukuthotshelwa komthetho
- 5.1.2. Ubulungu nemikhakha yezimboni

### **5.2. Ukuphatha Ngokubambisana**

- 5.2.1. Imibiko yonyaka
- 5.2.2. Imibiko yekota
- 5.2.3. Izinhlelo Zokusebenza
- 5.2.4. Abaqondisi benkampani

### **5.3. Ezezimali**

- 5.3.1. Isitatimende Sezimali Sonyaka

### **5.4. Ukuthengiselana/ukuthengiswa kwempahla**

- 5.4.1. Isicelo seKhotheshini
- 5.4.2. Amathenda Akhangisiwe
- 5.4.3. Amabhidi atholakele
- 5.4.4. Ukwahlulelwa komphakathi
- 5.4.5. Amabhidi akhonyelisiwe
- 5.4.6. Idokhumenti yokufaka isicelo sethenda
- 5.4.7. Ifomu lokubhaliswa kwabahlinzeki
- 5.4.8. Ukuveza umumo wesithakaselo

### **5.5. Imisebenzi Yezinkampani**

- 5.5.1. Izikhala zomsebenzi
- 5.5.2. Imibuzo yabezindaba
- 5.5.3. Ukwethulwa kwePhrojekthi

### **5.6. Ukuphathwa Kwezindlu**

#### **5.6.1. Ukuthuthukiswa Komphakathi**

- 5.6.1.1. Izinhlelo zokwakha umphakathi kanye nokufinyelela kubantu
- 5.6.1.2. Iziphakamiso zezimali
- 5.6.1.3. Izinsizakalo zokusekela abaqashi

### **5.7. Ukuphathwa kwemali engenayo**

- 5.7.1. Ukuphathwa kokuqashisa
- 5.7.2. Inhlolovo yekhasimende

### **5.8. Ukuthuthukiswa kwezindlu**

- 5.8.1. Intuthuko yaseGreenfield naseBrownfield
- 5.8.2. Ukwakhiwa kabusha kwamahhostela
- 5.8.3. Ukulungiswa / ukuguqulwa kwedolobha ngaphakathi
- 5.8.4. Isitoko / ukuthuthukiswa komphakathi weDolobha iGoli
- 5.8.5. Izindlu zomphakathi nezesikhashana
- 5.8.6. Indawo Yokuhlala Abafundi

## **6. INHLOSO YOKUCUBUNGULWA KWEMINININGWANE YENHLANGANO**

- 6.1. Ukuxhasa ukubambisana noMninimasheya "iDolobha laseGoli"
- 6.2. Ukwesekela ukubambisana nabaxhasi
- 6.3. Ukwesekela ukuzibandakanya nabezindaba
- 6.4. Ukwesekela ubumbano nabanikezeli bezinsizakalo
- 6.5. Ukwesekela ukuzibandakanya nomphakathi wonkana

- 6.6. Ukwesekela ukubandakanyeka nezinhlangano zezimboni
- 6.7. Ukwesekela ukuqashwa nokuphathwa kwabasebenzi
- 6.8. Ukwesekela ubudlelwano neziphathimandla zomthetho
- 6.9. Ukwesekela ukuhlinzeka izidingo zabaqashi

#### **7. ABAMUKELI ABAHLELIWE BEMININGWANE YENHLANYANO**

- 7.1. Umninimasheya
- 7.2. Izikhungo zezezimali
- 7.3. Abaxhasi
- 7.4. Imikhakha yezimboni
- 7.5. Wokukatelela/Ukuphoqelelwa ngomthetho
- 7.6. Ama-opharetha (abahlinzeka ngezinsiza)
- 7.7. Iziphathimandla ezomthetho

#### **8. IZINYATHELO ZOKUPHEPHA EZIBEKELWE UKUVIKELA IMININGWANE YOMUNTU**

- 8.1. Izilawuli zokufinyelela
- 8.2. Izilawuli zokuphepha zangaphakathi
- 8.3. Izinyathelo zokuphepha ze-Cyber
- 8.4. Ukuqeqeshwa kwezolwazi zokuphepha "abasebenzi abawukhiye"
- 8.5. Ububanzi bokusabalala bazozonke izinkinga eziqondene ne-IT

#### **9. IMININGWANE YOKUTHI UNGASIFAKA KANJANI ISICELO SOKUFINYELELA**

Umfakiscelo kumele agcwalise ifomu A alithumele ndawonye nenkokhelo (ugxa), kulomuntu okhethelwe ukubhekana nezicelo (oqondene nokugcina ulwazi). Ifomu ingathunyelwa nanoma ingayiphi indlela kulezi ezibalwe kwisigatshana sesi 2 salemanuwali.

Ifomu lesicelo:

- 9.1. Umfakiscelo kumele asebenzise ifomu eligunyaziwe (ifomu A) lalemanuwali ukwenza isicelo sokufinyelela kumarekhodi. Lokho kumele kwenziwe kuMncinilwazi

- oqondene. Lesicelo kumele senziwe kwikheli neSikhaflamezi noma Ikheli le-Elektronik Imeyili yemboni ebandakanyekayo ngokwesigaba [s 18(1)].
- 9.2. Umfakisicelo kumele anikeze imininingwane eyanele kufomu lesicelo ukwenzela ukuthi uMncinilwazi oqondene akwazi ukukhomba irekhodi nomfaki wesicelo salo.
  - 9.3. Umfakisicelo kumele akhombise isimo sokufinyelela esidingekayo.
  - 9.4. Umfakisicelo akumele aveze uma kukhona enye indlela yokwazisa umfakisicelo kanye nezwe okufunekayo ukuze wazise ngokwesigaba [s 18(2)(c), (d) kanye no (e)].
  - 9.5. Uma isicelo senzela omunye umuntu, Umfakisicelo kufanele athumele ubufakazi besikhundla umfakisicelo enza ngaso isicelo ekugcwaliseni ISikhulu Esibhekele Ulwazi esibekiwe somphakathi jekelele ngokwesigaba [s 18(2)(f)].
  - 9.6. Umfakisicelo ofuna ukufinyelela kwirekhodi eliqukethe imininingwane yakhe ngalowo ofake isicelo akudingeki ukuthi akhokhe imali yokufaka isicelo.
  - 9.7. Wonke omunye umfakisicelo, ongeyena umuntu ocela imininingwane yakhe kumele akhokhe imali edingekayo yokucela.
  - 9.8. Umuntu okuthi ngenxa yokungakwazi ukufunda nokubhala noma ukukhubazeka angakwazi ukwenza isicelo sokufinyelela kurekhodi lebandla lomphakathi ngokuya kwesibaga s 18 (1), angenza leso sicelo ngomlomo. Isikhulu Esibhekele Ulwazi saleso sigungu kumele sinciphise leso sicelo somlomo ngokubhala ngendlela enqunyiwe bese sinikeza umfakisicelo ikhophi yaso ngokwesigaba [s 18(3) (a)(b)].
    - 9.8.1. Ngemuva kokuthi Umphathi Wolwazi oqokiwe womphakathi esethathe isinqumo ngesicelo, ofake isicelo kumele aziswe kwifomu elidingekayo.
    - 9.8.2. Isikhulu Esibhekele Ulwazi singasiza umfakisicelo mahhala ukuze enze isicelo njengoba kuhlangozwe esigabeni s 19 (1)(b) soMthetho.
    - 9.8.3. Izizathu zokwenqaba isicelo I-JOSHCO inelungelo lokwenqaba noma yisiphi isicelo semininingwane ethunyelwe ngokwesigaba sama-33 kuya ku-46 sesigaba 4 se-PAIA.

## **10. UKUTHOLAKALA KWEMANYUWALI**

Le manuwali iyatholakala ukuze ihlolwe ehhovisi lakwaJOSHCO mahhala.

**Usuku lokushicilelwa lwaleli bhukwana: Nhlaba 2020**

Usuku olulandelayo lokubuyekeza kwalo mbhalo: ukubuyekwezwa kwale mibhalo Ukubuyekwezwa kombhalo kuzokwenziwa ngokwemigomo yezichibiyelo zoMthetho we-PAIA.

## 11. IZIMALI EZIPHATHELENE NEZINHLANGANO ZOMPHAKATHI

### Izimali

Umthetho uhlinzekela izinhlobo ezimbili zezimali:

- a) Imali yesicelo, ezoba yimali eyejwayelekile; kanye
- b) nemali yokufinyeleleka, okumele ibalwe ngokubheka izindleko zokukhiqiza kabusha, isikhathi sokucinga nokulungiselela nezindleko zakho, kanye nezindleko zokuposa.

Uma isicelo samukelwa iSikhulu Esibhekele Ulwazi noma iSekela Lesikhulu Esibhekele Ulwazi, lesi Sikhulu siyodinga umfakisicelo, ngaphandle kwalowo ofaka isicelo uqobo, ukuthi akhokhe imali yesicelo ebekiwe (uma ikhona), ngaphambi kokuqhubeka kwesicelo.

Uma kwenziwe ukufunwa kwerekhodi futhi ukulungiswa kwerekhodi ukudalulwa, kufaka phakathi amalungiselelo okulenza litholakale ngendlela eliceliwe, kudinga ngaphezu kwamahora anqunywe kwimithethonqubo yalokhu, iSikhulu Esibhekele Ulwazi / iSekela Lesikhulu Esibhekele Ulwazi sizokwazisa umfakisicelo akhokhe njengediphozithi ingxenye ebekiwe yemali yokufinyelela, ezokhokhwa uma isicelo samukelwa. ISikhulu Esibhekele Ulwazi / iSekela Lesikhulu Esibhekele Ulwazi siyogodla irekhodi kuze kube yilapho umfakisicelo ekhokha imali efanele njengoba kukhonjisiwe ngezansi.

Umfakisicelo okufakwe isicelo sakhe sokuthola irekhodi, kufanele akhokhe imali yokuthola ulwazi ukuze ikhiqizwe futhi iseshwe futhi ilungiselelwe futhi nganoma yisiphi isikhathi esidingeka ngokweqile kunamahora abekiwe okusesha nokulungisa lelo rekhodi ukuze lidalulwe, kubandakanya nokwenza amalungiselelo ukwenza itholakale ngendlela eceliwe. Uma idiphosi ikhokhwe maqondana nokufinyeleleka, okwenqatshwayo, khona-ke iSikhulu Esibhekele Ulwazi / iSekela Lesikhulu Esibhekele Ulwazi kufanele libuyisele imali leyo kumfakisicelo.

Izimali zokucela nokufinyelela ezikhokhwa ngokwesigaba 22 soMthetho noma ukukhululwa ekungakhokhini kwazo:

(a) Isheduli yezimali ekhokhwa ngogesi maqondana nezihlaka zomphakathi.

#### UHLELO LWEZIMALI NGOKUHAMBISANA NEZINHLANGANO ZOMPHAKATHI

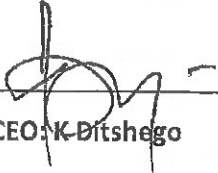
- 11.1. Imali yekhophi yemanuwali njengoba kuhlangezwe kumthethonqubo 5 (c) ingu-R0.60 ngekhophi ngayinye yekhasi elingu-A4 noma ingxenye yalo
- 11.2. Izimali ezikhokhwayo zokukhiqizwa kabusha okukhulunywe ngazo kumthethonqubo 7 (1) zimi ngale ndlela elandelayo: Ikhophi ngayinye yekhophi elingu-A4 noma ingxenye yalo ngamasenti angu-R0.60
- 11.3. Ngekhophi ngalinye eliphrintiwe lekhasi elingu-A4 noma ingxenye yalo eligcinwe kwikhompyutha ngendlela efundeka ngomshini ngamasenti angu-R0.40
- 11.4. Ikhophi efundeka ngendlela yekhompyutha kwi-stiffy disc ingu-R5.00 noma i-compact disc ingu-R40.00
- 11.5. Ngokubhalwa kwezithombe ezibukwayo, ekhasini elingu-A4 noma ingxenye yalo ngama-R22.00
- 11.6. Ikhophi lezithombe ezibukwayo ngu-R 60.00
- 11.7. Ngokubhalwa kwerekhodi elilalelwayo, ikhasi elingu-A4 noma ingxenye yalo ngama-R12.00
- 11.8. Ikhophi yerekhodi elilalelwayo ngama-R17.00
- 11.9. Imali yesicelo ekhokhwa yilowo nalowo ofaka isicelo, ngaphandle kwalowo ofaka isicelo uqobo, okukhulunywe ngayo kumthethonqubo 7 (2) ingu-R35.00
- 11.10. Imali yokuthola ulwazi ekhokhwa ngumfakisicelo eshiwo kumthethonqubo 7 (3) imi kanje:
  - a) Ikhophi ngalinye lekhasi elingu-A4 noma ingxenye yalo libiza amasenti angama-R0.60
  - b) Ngekhophi ngalinye eliphrintiwe lekhasi elingu-A4 noma ingxenye yalo eligcinwe kwikhompyutha noma ngendlela efundeka ngogesi noma ngomshini libiza u-R0.40 wamasenti
  - c) Ikhophi efundeka ngendlela yekhompyutha kwi-stiffy disc ibiza u-R5.00 kanti i-compact disc ibiza u-R40.00

- d) Ukubhalwa kwezithombe ezibukwayo, kukhasi elingu-A4 noma ingxenye yalo kubiza u-R22.00
- e) Ikhophi yezithombe ezibukwayo libiza uR60.00
- f) Ngokubhalwa kwerekhodi elilalelwayo lekhasi elingu-A4 noma ingxenye yalo kubiza u-R12.00
- g) Ngekhophi yerekhodi elilalelwayo kubiza u-R17.00
- h) Ukusesha nokulungiselela irekhodi lokudalulwa kubiza u-R15.00 ngehora ngalinye noma ingxenye yehora, ngaphandle kwehora lokuqala, elidingeka ngokufanelekile kulolo cwaningo nokulungiselela

11.11. Ngokwenhloso yesigaba 22 (2) soMthetho, okulandelayo kuyasebenza:

- a) Amahora angama-48 njengamahora okufanele eqiwe ngaphambi kokuba kukhokhwe idiphozi; futhi
- b) Ingxenye eyodwa kwezintathu yemali yokuthola ulwazi ikhokhwa njengediphozithi ngumfakisicelo.
- c) Imali yokuposa ikhokhwa uma ikhophi yerekhodi kufanele liposelwe ofake isicelo.

Isayinwe ngu

  
CEO: K. Ditshego

\_\_\_\_\_  
Sihlalo: T Dhlamini

Usuku 12 March 2026

Usuku \_\_\_\_\_

## 12. IFOMU A: ISICELO SOKUFINYELELA KUMAREKHODI OMPHAKATHI

NgokweSigaba 18 (1) sokukhuthazwa koMthetho Wokutholakala Kolwazi, 2000  
(uMthetho Nombolo 2 ka-2000)

### A. Imininingwane yohlaka lomphakathi

Isikhulu Esibhekele Ulwazi (igama lohlaka):

**B. Imininingwane yomuntu ocela ukufinyelela kwirekhodi**

- a) Imininingwane yomuntu ocela ukufinyelela kwirekhodi kufanele inikezwe ngezansi.
- b) Ikheli noma inombolo yesikhahamezi sompakathi lapho imininingwane izothunyelwa khona kufanele inikezwe.
- c) *Ubufakazi besikhundla ekwenziwa ngaso isicelo, uma bukhona, kufanele bunanyathiselwe.*

Amagama aphelele nesibongo: \_\_\_\_\_

Inombolo kamazisi: \_\_\_\_\_

Ikheli leposi: \_\_\_\_\_

Inombolo yesikhahamezi: \_\_\_\_\_

Inombolo yocingo: \_\_\_\_\_

Ikheli le-imeyili: \_\_\_\_\_

Amandla okwenza isicelo, uma wenziwa egameni lomunye umuntu:

\_\_\_\_\_

**C. Imininingwane yomuntu isicelo esenziwa egameni lakhe**

*Lesi sigaba kufanele sigcwaliswe KUPHELA uma isicelo solwazi senzela omunye umuntu.*

Amagama aphelele nesibongo: \_\_\_\_\_

Inombolo kamazisi: \_\_\_\_\_

**D. Imininingwane yerekhodi**

- a) Nikeza imininingwane ephelele yerekhodi okucelwa ukufinyelela kulo, kufaka phakathi inombolo yenkomba uma uyazi, ukuze lelo rekhodi litholakale.
- b) *Uma isikhala esinikeziwe singanele, sicela uqhubeke kwelinye iphepha bese ulinamathisela kuleli fomu.*

***Umfakisicelo kufanele asayine wonke amakhasi engeziwe.***

1. Incazelo yerekhodi noma ingxenye efanele yerekhodi: \_\_\_\_\_

2. Inombolo yereferensi, uma ikhona: \_\_\_\_\_

3. Eminye imininingwane yerekhodi: \_\_\_\_\_

**E. Imali ekhokhwayo**

- a) Isicelo sokuthola irekhodi, ngaphandle kwerekhodi eliqukethe imininingwane yakho, sizocutshungulwa kuphela uma sekukhokhwe imali yesicelo.
- b) Uzokwaziswa ngemali edingekayo okumele ikhokhwe njengemali yesicelo.
- c) Imali ekhokhelwa ukutholakala kwerekhodi incike ekutheni ukufinyelela kutholakala kuphi nesikhathi esanele esidingekayo sokufuna nokulungisa lelo rekhodi.
- d) Uma ufanelekela ukukhululwa ekukhokheni noma iyiphi imali, sicela usho isizathu sokukhululwa.

Isizathu sokungakhokhi imali ekhokhwayo: \_\_\_\_\_

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**F. Indlela yokufinyelela kwirekhodi**

*Uma uvinjelwa ukukhubazeka ukuthi ufunde, ubuke, noma ulalele irekhodi ngendlela yokufinyelela enikeziwe ku-1 kuye ku-4 ngezansi, yisho ukukhubazeka kwakho bese usho ukuthi lelo rekhodi lidingeka ngaluphi uhlobo.*

Ukukhubazeka: \_\_\_\_\_

Indlela irekhodi elidingeka ngayo: \_\_\_\_\_

**AMANOTHI:**

- a) Ukuhambisana nesicelo sakho ngendlela ebekiwe kungaxhomeka esimweni lapho irekhodi litholakala khona.
- b) Ukutholakala ngendlela eceliwe kunganqatshwa ezimweni ezithile. Esimweni esinjalo uzokwaziswa uma ukufinyelela kuzonikezwa ngenye indlela.
- c) Imali ekhokhelwa ukufinyelela kwirekhodi, uma ikhona, izonqunywa ngokwendlela okucelwa ukufinyelela ngayo.

*Maka impendulo ozikhethele yona ngo-X.*

1. Uma irekhodi libhaliwe noma liphrintiwe:

- ✓ ikhophi yerekhodi
- ✓ ukuhlolwa kwerekhodi

**2. Uma irekhodi liqukethe izithombe ezibukwayo**

(lokhu kufaka izithombe, amaslayidi, ukuqoshwa kwamavidiyo, izithombe ezenziwe ngekhompyutha, imidwebo nokunye):

- ✓ ukubuka izithombe ikhophi izithombe
- ✓ ukuloba kwezithombe

**3. Uma irekhodi liqukethe amagama aqoshiwe noma ulwazi olungakhiqizwa ngemisindo:**

- ✓ lalela umsindo (ifayela lomsindo)
- ✓ ukuloba kwengoma (idokhumenti ebhaliwe noma ephrintiwe)

**4. Uma irekhodi ligcinwe kwikhompyutha noma ngendlela kagesi noma efundeka ngomshini:**

- ✓ Ikhophi ephrintiwe yerekhodi
- ✓ Ikhophi yolwazi ephrintiwe
- ✓ Okususelwe kwi-rekhodi
- ✓ Ukukopisha ngendlela efundeka ngekhompyutha
- ✓ (i-stiffy noma i-compact disc)

Uma ucele ikhophi noma umbhalo oqoshiwe (ngenhla), ngabe ufisa ukuthi ikhophi noma okubhalwe kulo kuthunyelwe kuwe? Imali yokuposa iyakhokhwa.

- ✓ YEBO
- ✓ CHA

**G. Imininingwane yelungelo okufanele lisetshenziswe noma livikelwe**

*Uma isikhala esinikeziwe singanele, sicela uqhubeke kwelinye iphepha bese ulinamathisela kuleli fomu. Umfakisicelo kufanele asayine wonke amakhasi engeziwe.*

1. Khombisa ukuthi yiliphi ilungelo okufanele lisetshenziswe noma livikelwe:

\_\_\_\_\_

2. Chaza ukuthi kungani irekhodi eliceliwe lidingeka ekusetshenzisweni noma ekuvikelweni kwe ilungelo elishiwo ngenhla: \_\_\_\_\_

**H. Isaziso sesinqumo maqondana nesicelo sokufinyelela**

*Isaziso ngesinqumo maqondana nesicelo sokufinyelela*

*Uzokwaziswa ngokubhalelwa ukuthi isicelo sakho samukelwe noma senqatshiwe.*

*Uma ufisa ukwaziswa ngenye indlela, sicela ucacise leyo ndlela bese unikeza neminingwane edingekayo ukuze sikwazi ukuhambisana nesicelo sakho.*

Ungathanda ukwaziswa kanjani ngesinqumo maqondana nesicelo sakho sokuthola irekhodi? \_\_\_\_\_

Isayinwe ku JOHANNESBURG lolu suku 12 luka MARCH 2026

**ISIGINESHA YOMFAKISICELO NOMA UMUNTU OWENZELWA ISICELO**