



Johannesburg Social Housing Company

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Issued:04/1/2019

## REQUEST FOR QUOTATIONS: THE DEVELOPMENT OF THE JOSHCO EMPOWERMENT POLICY

The Johannesburg Social Housing Company Pty Ltd (JOSHCO) Reg. No. 2003/008063/07 invites all suitable service providers that specialise in the following area of expertise:

CONTACT PERSON	DESCRIPTION	CLOSING DATE AND TIME
<b>Name:</b> Thembelihle Nyide <b>Tel:</b> 011 406 7390 <b>Email:</b> <a href="mailto:Thembelihle@joshco.co.za">Thembelihle@joshco.co.za</a>	The development of the JOSHCO Empowerment Policy.	Closing Date: 11 January 2019 Closing Time: 11:00 am

### 1. PREAMBLE

**JOSHCO**, was created by the City of Johannesburg as one of its preferred implementing agents for social and institutional housing developments and management of rental accommodation for low income earners within the Joburg metropolis.

**JOSHCO** is active in developing new and improving existing affordable rental housing for the residents of Johannesburg, the company has utilised its capital budget for the development of infrastructure, for the refurbishment of existing buildings and the conversion of hostels into liveable spaces.

All of these are for the sole purpose of occupation by leasing tenants.

### 2. SCOPE OF WORK

- 2.1. JOSHCO requires services of a reputable service provider to develop an overall supplier empowerment policy comprising the enterprise and development strategy (ESD) as well as a detailed implementation plan, deliverable and applicable administrative tools of implementation.
- 2.2. It is based on the above that JOSHCO requires the successful bidder to deliver as follows:
  - 2.2.1. To develop an organizational Broad Based Black Economic Empowerment Policy that will be used as a regulatory framework for implementation.
  - 2.2.2. To Align the policy with existing/related procurement policies (including delegations of authority)
  - 2.2.3. To develop a detailed ESD Strategy in line with the revised Broad Based Black Economic Empowerment Codes of Good Practice, (and the amended

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construction sector codes) hereinafter referred to as codes, as well as other related imperatives.

- 2.2.4. To develop an integrated strategy, detailing timelines and full budget with clear action plans required for implementation.
- 2.2.5. A clear Implementation or Action Plan with clearly defined targets and timelines.
- 2.2.6. Devise the methodology to monitor and evaluate progress against meaningful quantifiable targets.
- 2.2.7. An ESD performance management plan for JOSHCO with clearly targets for maximizing on points to be scored for this element with associated dashboards to be used as a self-measurement tool.
- 2.2.8. Develop a Communications Strategy for the ESD Strategy roll-out program in line with the set targets.
- 2.2.9. The identification and indication of both financial and Non-Financial interventions that will create and support sustainable Exempted Micro Enterprises and Qualifying Small Enterprises in line with the revised codes.
- 2.2.10. A clear criteria and methodology for the selection of Beneficiaries which is fair, equitable and transparent in line with the revised codes as well as the Broad Based Black Economic Empowerment Strategy.

### 3. ADMINISTRATIVE COMPLIANCE

- a. Valid SARS Tax Clearance Certificate
- b. Company Registration Documents.
- c. Up to date municipal account/statement for both the company (not older than 3 months). In case where a bidder is a lessee, a certified copy of a valid lease agreement must be supplied.
- d. Proof of banking - Cancelled Cheque or a valid letter from the Bank (not older than 3 months).
- e. B-BBEE Certificate (You will forfeit points allocated to B-BBEE if the B-BBEE certificate is not supplied).
- f. CSD Registration Documents.
- g. Complete MBD forms
- h. Completed JOSHCO Supplier database form

### 4. Evaluation in terms of PPPFA 2017:

This bid will be evaluated and adjudicated according to the 80/20 preference point system, in terms of which a maximum of 80 points will be awarded for price and 20 points will be allocated based on the B-BBEE status level certificate.

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Breakdown of points:

<b>80/20 Preference Point Components</b>	<b>Points</b>
Price	80
B-BBEE level contribution	20
Total	100

Joshco seek to provide an effective and efficient procurement service to its stakeholders through procurement best practices and optimal resource management, in compliance with the JOSHCO's Supply Chain Management Policy and relevant procurement regulatory framework. JOSHCO is committed to affirmative procurement consistent with the South African Constitution and the approved DTI Codes of Good Practice issued in terms of the BBEE Act No. 53 of 2003 (as amended).

All prices must be **VAT inclusive and include all other related costs.**

Submissions must be hand delivered to JOSHCO head office (137 Sivewright Avenue, 1<sup>st</sup> Floor, New Doornfontein, 2094) in a sealed envelope – **RFQ /11/ENTERPRISE AND SUPPLIER DEVELOPMENT**

Should you not hear from us within 10 working days after closing date, please consider your proposal unsuccessful.

**A complete document with MBD forms is downloadable on from JOSHCO website: [www.joshco.co.za](http://www.joshco.co.za)**

  
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**SUPPLY CHAIN MANAGER**  
**JOHANNESBURG SOCIAL HOUSING COMPANY**

Date: .....04/01/2019.....

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